

## COMMON CONFIDENTIAL SCHOOL REPORT FORM

### Grades 3-11

#### Why a Common Confidential Report Form?

The listed schools have worked together to develop and distribute this form to reduce unnecessary duplication of information, and they encourage the use of this form. The following instructions tell you how to complete, copy and submit your Common Confidential School Report Form with any one or several of the schools. The information provided allows the school to become more familiar with your child during the admission process. The completed form is made available only to the members of the Admission Committee of the school. If your child's teacher cannot complete the form, please advise the school of the circumstances.

Fill in the information below and give this form to a teacher who has taught your child recently. The teacher should email or fax a copy to each of the schools to which you are applying for admission.

#### Section to be completed by the parent:

Student's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
First/Middle/Last

*Please read the statement below:*

I waive my right to access the completed Confidential School Report form for the student listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Section to be completed by the teacher:

We would appreciate if you would complete the following form, and send a copy by email directly to the admissions office(s) where the student is applying.

*Please check the appropriate box for each heading:*

Social	Poor	Below average	Average	Good	Excellent	No basis for judgment
Politeness						
Leadership						
Self-confidence						
Warmth of personality						
Sense of humour						
Concern for others						
Sportsmanship						
Respect by peers						
Respect for teacher						
Perseverance under pressure						
Reaction to criticism						
Contribution to school life						

Academic	Poor	Below average	Average	Good	Excellent	No basis for judgment
Academic persistence						
Creativity						
Initiative						
Reading ability						
Verbal expression						
Written expression						
Physical coordination						
Classroom behaviour						
Attention span						
Ability to follow directions						
Study habits & organizational ability						
Completion of tasks						

**Alexander von Humboldt**  
École internationale allemande  
siemers@avh.montreal.qc.ca  
Fax (514) 475-2885

**Azrieli Herzliah High School**  
admissions@azrieli-tth.ca  
Fax (514) 739-2296

**JPPS-Bialik High School**  
admissions@jppsbialik.ca  
Fax (514) 731-0343

**École Bilingue Notre Dame de Sion**  
cnicolet@ebnds.com  
Fax (514) 747-5492

**Lower Canada College**  
admissions@lcc.ca  
Fax (514) 482-0195

**École Miss Edgar et Miss Cramp**  
admissions@ecs.qc.ca  
Fax (514) 935-1099

**The Priory School**  
admissions@priory.qc.ca  
Fax (514) 935-1428

**St. George's School of Montreal**  
admissions@stgeorges.qc.ca  
Fax (514) 933-3621

**Selwyn House School**  
gervainis@selwyn.ca  
Fax (514) 932-8776

**The Study**  
admissions@thestudy.qc.ca  
Fax (514) 935-1721

**Trafalgar School for Girls**  
admissions@trafalgar.qc.ca  
Fax (514) 935-2359

**West Island College**  
tdeveau@wicmtl.ca  
Fax (514) 488-9192

What is the student's present class placement (e.g., remedial, regular, enriched, French immersion %, etc.)?

Please explain.

Please describe any attitudes or abilities which appear to you to be noteworthy about the student.

Please provide a brief description of the student's overall academic achievement and potential.

Please describe the student's character with specific reference to classroom behaviour and the ability to get along with peers.

In your opinion, in what two areas could the student improve upon?

Members of the Quebec Association of Independent Schools (QAIS) are schools which provide challenging programs. Given your knowledge of the student, how would you recommend him/her?

**For academic purpose:**

Most Strongly

Strongly

Yes, with reservation

Not at all

**For personal promise:**

Most Strongly

Strongly

Yes, with reservation

Not at all

**Overall recommendation:**

Most Strongly

Strongly

Yes, with reservation

Not at all

If you wish to make further comments, or add any information about the candidate that would help the Admission Office, please attach a separate page.

Teacher's Name \_\_\_\_\_ Years you have know student \_\_\_\_\_

Signature

(each copy must be signed in blue ink)

Position \_\_\_\_\_ Date \_\_\_\_\_

Present School \_\_\_\_\_

Present School Address \_\_\_\_\_

Street

City

Postal Code

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**THANK YOU FOR TAKING THE TIME TO COMPLETE THIS COMMON CONFIDENTIAL SCHOOL REPORT FORM**